SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2023 & 2024

Level 1 Massage Therapy Program - 28 Weeks

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2024	10	9	9	100
2023	12	10	10	100

Student's Initials:_____ Date:_____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2024	10	9	9	5	56%
2023	12	10	10	10	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. **(Students may obtain this information by downloading from website chicomassageschool.com)**

Chico Massage School does not offer job placement.

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2024	0	2	5
2023	3	2	10

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2024	3	2	5
2023	8	2	10

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2024	5	5
2023	8	10

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2024	0	5
2023	0	10

Student's Initials:_____ Date:_____
Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:_____ Date:_____
Only initial after you have had sufficient time to read and understand the information.

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2024	9	1	1	0	100%
2023	10	1	1	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from #0 graduates.

Student's Initials:_____ Date:_____
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Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$0 - $5,000	$5,001 - $10,000	$10,001 - $15,000	$15,001 - $20,000	$20,001 - $25,000	$25,001 - $30,000
2024	9	5	1	0	0	1	0	0
2023	10	10	1	0	1	1	2	2

Calendar Year Continued	$30,001 - $45,000	$45,001 - $50,000	$50,001 - $55,000	$55,001 - $60,000	$60,001 - $65,000	$65,001 - $80,000	$80,001 - $85,000	No Salary Information Reported
2024	2	0	0	0	0	0	1	2
2023	0	0	2	0	1	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. **(Students may obtain this information by downloading from website chicomassageschool.com)**

Student's Initials:_____ Date:_____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2023: $8,579.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:_____ Date:_____
Initial only after you have had sufficient time to read and understand the information.

Students at Chico Massage School are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials:_____ Date:_____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market, Suite 225, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 10/17/2019. As of 10/17/2021, two full years of data for this program will be available.

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of
  graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available
  licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.

- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

CANCELLATION

Students have the right to cancel the enrollment agreement and obtain a FULL refund of charges paid through attendance of the first class session, or the seventh day after enrollment, whichever is later. The registration fee in this case is not refundable. Cancellation notices shall be in writing. Withdrawal may be effectuated by the student's written notice or by the student's conduct, including but not necessarily limited to a student's lack of attendance. You are not officially considered a CMS student until you have attended your first scheduled class of instruction. Applicants or students may cancel the Enrollment Agreement as follows:

1. **Admission Rejection.** An applicant rejected for admission is entitled to a refund of all monies paid, including registration fee.

2. **Right to Cancel.** The student has the right to cancel the Enrollment Agreement and obtain a FULL refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The registration fee in this case is not refundable. "Enrollment" is defined as the date that the Enrollment Agreement is signed by the student.

3. **Written Notice Required.** Cancellation will occur when the student gives written notice of cancellation to the School General Manager or to the School President at the following address:
Chico Massage School Administrative Office @ 815 East 5th Avenue, Chico, Ca 95926.

4. **Written Notice Can Take Any Form.** The written notice of cancellation need not take a particular form, though expressed through writing, is effective if it states that the student no longer wishes to be bound by the Enrollment Agreement. The student has the right to withdraw from a course of instruction at any time. The written notification of withdrawal must be delivered in person or sent by US mail to: President, Chico Massage School, 815 East 5th Avenue, Chico, CA 95926. This notification must have the date and signature of the student as well as the date and signature of the staff upon receiving. The student will not be considered withdrawn without proper notification.

5. **Effective Date of Written Notice.** The cancellation is in writing, and is effective on the date of personal delivery or, if mailed, on the date postmarked. The school shall refund any consideration paid by the student within forty-five (45) days after the school receives notice of cancellation. Any monies due the applicant or student will be refunded within forty-five (45) days of the date of cancellation, withdrawal or dismissal including signed document stating withdrawal from the Student. The money will be refunded in the form it was received, unless it was cash, as that will be refunded by check.

6**. Return of Equipment.** The equipment **(Lotion holster, lotion bottle full of lotion, fingernail care kit, t-shirts, self-care products, resistance bands and self massage tools.)** is owned by the student and will not be returned. The Chromebook is only used in the classroom during class, or scheduled study periods. The student is not permitted to take the Chromebook home, but is able to schedule out of class time at the facility, as approved by CMS Staff.

7. **Return of Textbooks.** Students receive their own copies of the required textbooks and would not return them to the school. In the case that a student borrows a Chico Massage School owned textbook(s) while taking the course, and the student fails to return a school-owned book(s) **within 10 calendar days** of the withdrawal signed statement, they will be charged up to $100 per book for the cost of replacing each book. In the case of a refund, the charges for the borrowed books will result in the subtraction of up to $100 per book for the cost of replacing each book.

REFUND & WITHDRAWAL POLICY

REFUNDS

1. Withdrawal Period. The student has the right to withdraw from a course of instruction at any time.
2. State Pro-Rata Refund Policy. Chico Massage School ("CMS") uses the state pro-rata refund policy for students who have completed sixty percent (60%) or less of the period of attendance. Partial refund is Possible Only if Sixty Percent (60%) or Less of Instruction is completed. In the event of withdrawal or termination, the student has the right to receive a refund for the unused portion of the tuition and other refundable charges if the student has completed sixty percent (60%) or less of the instruction. No refund is due if greater than sixty percent (60%) of the program has been attended by the student.
3. Payment Period Definition. CMS calculates its refund based upon payment periods. A definition of the payment period at CMS is that programs of six hundred twenty-five (625) hours or less constitute one payment period.
4. Students are Responsible for Any Unpaid Balance. Any unpaid balance that remains after this Refund and Withdrawal Policy has been applied to the state or institutional policy must be paid by the student to the institution or to the lender as applicable.
5. Complaints. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet website: www. bppe.ca.gov.
6. Refund is Due Within Forty-five (45) Days of Notification. Any monies due the applicant or student will be refunded within forty-five (45) days of the date of cancellation, withdrawal or dismissal.
7. Initiation of Withdrawal. A withdrawal is considered to have occurred on the earlier of, a) the date the student officially notifies the School of their intent to withdraw, or b) the point at which the student fails to meet the published attendance policies outlined in the school catalog. The refund computation will be based on the last date of student attendance.
9. Withdrawal Due to Leave of Absence. If students do not return following a leave of absence on the date indicated on the approved written request, refunds will be made within forty-five (45) days from the date the student was scheduled to have returned. For purposes of determining a refund, the last date of attendance is used when a student fails to return from an approved leave of absence.
10. Withdrawal Due to Prolonged Illness or Accident. In cases of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the School will make a settlement that is reasonable and fair to both parties.
11. Textbook and Equipment Return / Refund Policy. Students receive their own copies of the required textbooks and would not return them to the school for a refund. In the case that a student borrows a Chico Massage School owned textbook(s) while taking the course, and the student fails to return the school-owned book(s) **within 10 calendar days** of the withdrawal signed statement, they will be charged up to $100 per

book for the cost of replacing each book. If the student obtains and returns **Unused** equipment within ten (10) days following the date of the student's cancellation, withdrawal or dismissal, the institution shall not charge a fee for replacing the equipment paid for by the student. Equipment which has been used cannot be returned because of health and sanitary reasons. If the student fails to return unused equipment within ten (10) days following the date of the student's cancellation, withdrawal or dismissal, the institution will charge the cost to replace the equipment. The student will be liable for this amount.

12. Refund of Non Federal Financial Aid Funds Paid. If the student withdraws from the program and if the student has received federal financial aid funds, the student is entitled to a refund of monies not paid from financial aid program funds in accordance with State Pro Rata refund policy. **If the student receives Federal Student Financial Aid Funds, the student is entitled to a refund of monies not paid from federal financial aid funds.**

Bureau for Private Postsecondary Education Refund Policy for Diploma Programs

If the student withdraws from a course of instruction after midnight of the seventh business day after the day on which the student attended the first class of the course of instruction, the school will remit a refund, as per the following refund formula. The amount of the refund shall be calculated on a pro-rata basis, less the registration fee, less the STRF fee, and less the cost of any equipment and/or books and supplies the school provided the student which were not returned within forty-five (45) days following the date of the student's cancellation, withdrawal or dismissal. The pro-rata refund formula is as follows:

1. Determine the Program Tuition by subtracting all fees, equipment, books and supplies from the Total Program Cost.

2. Divide the Program Tuition by the Total Hours in Program to arrive at the Program Tuition per Hour. ($20 per hour)

3. The answer to the calculation in step (2) is the hourly charge for instruction. ($20 per hour)

4. The Amount Owed by Student for the purposes of calculating a refund is derived by multiplying the Hours of Instruction Attended by Student by the Program Tuition per Hour and adding in any book or equipment charges to arrive at the Tuition Due to School.

5. The Refund Amount Due to Student shall be any amount in excess of the Amount Paid by Student.

a.) Total Program Cost –Registration Fee –STRF Fee(non refundable) –Equipment & Books & Supplies = Program Tuition

b.) Program Tuition / Total Hours in Program = Program Tuition per Hour

c.) Program Tuition per Hour x Hours of Instruction Attended by Student = Tuition Due to School

d.) Tuition Due to School + $10 of Registration Fee + STRF + Unreturned Equipment & Books & Supplies = Amount Owed by Student

e.) Amount Paid by Student –Amount Owed by Student = Refund Amount Due to Student.

- Sample Calculation 1: Assume a six hundred twenty-five (625) hour program costing $13,239.00 tuition, $50.00 for registration, $32.50 for STRF, $160.00 for equipment, $371.50 for textbooks, and $125.00 for the ABMP Exam Coach. The student withdraws after 7 days of attendance and does not return $10.00 of registration, $32.50 for STRF, $160.00 for equipment, $371.50 for textbooks, or the $125 ABMP Exam Coach. If the student has already paid the school a total amount of $5,000.00 toward the program of instruction, the refund calculation would be:

  a. $13,239.00 –$10.00 –$32.50 -($160.00 + $371.50 + $125.00) = $12,500.00 Program Tuition

b. $12,500.00 / 625 = $20.00 Program Tuition per Hour

c. $20.00 x 42 = $840.00 Tuition Due to School

d. $840.00 + $10.00 + $32.50 + $160.00 + $371.50 + $125.00 = $1,579.00 Amount Owed by Student

e. $5,000.00 –$1,579.00 = $3,421.00 Refund Amount Due to Student

CANCELLATION OR TERMINATION AFTER COMPLETING 60% OR MORE OF THE PAYMENT PERIOD WILL RESULT IN NO REFUND.*

- Sample Calculation 2: Assume the same conditions and numbers as "Sample Calculation 1" above, but where the student withdraws after four hundred (400) hours of attendance, and returns no equipment, books, or supplies.

  Because the student has already completed sixty-four percent (64%) of the program, (400 / 625 = 64%), no refund is due.

***60% is 375 hours**